Inlecom Commercial Pathways CLG,
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Co Kerry, V93 PPA0

Inlecom Innovation
Tatoiou 11, Kifissia
Athens, 14561

Inlecom Group
Square de Meeûs 38/40
Brussels, 1000

Request for Quotation for Patent Attorney Services (2024-2029)

1st March 2024

Dear Sir/Madam,

I represent Inlecom Commercial Pathways (Ireland), Inlecom Innovation (Greece), and Inlecom Group (Belgium), collectively referred to as "Inlecom". Engaged in EC funded R&D projects, we collectively seek the services of a patent attorney to assist with patent filings and IP management in our respective countries. In line with Inlecom's collaborative ethos and our desire to act in the best interests of the EC in seeking competitive quotations, we are initiating a joint tender for this purpose to cover the 2024-2029 calendar years and the respective EC funded projects across the 3 Inlecom companies (i.e. 5 year framework tender 1st June 2024- 31st May 2029).

Across the 3 Inlecom offices, Inlecom are dedicated to research and innovation across multiple industry verticals, including Transport, Security, Circular Economy, Nature Based Solutions, Green Technologies, Sustainability, 5G, Recycling, Virtual Reality, Digital Twins, Earth Observation, Smart Cities, Healthcare and more. Across these research verticals, each of the Inlecom offices are filing patents in EC funded R&D projects where we have contractual obligations to the EC to evidence filed and granted patents in various regions, principally EU, but also USA, Canada and other jurisdictions from time to time and as determined during EC project lifecycles.

For this tender, we are requesting quotations for IPR-related work across our 2024-2029 projects. We are anticipating 10-20 patents filed annually, and we are providing you with a quotation spreadsheet template to outline expected scopes of work. Please include any additional necessary items in your quote to ensure comprehensive budget planning.

Your quotation should account for:

- Travel costs for potential meetings with project teams in European Cities
- Participation in teleconferences to provide legal/IP support
- Consultation in selecting and prioritising patents for formal filing at patent offices
- Legal and IP advice, initial claims drafting, and search report documentation for each patent
- Preparation of full draft patent applications in English, including figures and drawings, and including associated translation costs where translation is required
- Management of all filing processes, associated fees, and other associated and out of pocket expenses
- Handling of inventor & assignee paperwork, declarations, and inventor signatures in compliance with relevant laws
- Responses to office actions and management of the patent prosecution process
- Docket maintenance for all patent applications across filing regions

We expect a flat rate for responses to office actions in Europe, including prosecution, grant, and validation procedures, as well as appeals costs. Please also include USPTO and Canadian equivalents and any in-country attorney support costs. Please use the provided spreadsheet to detail these fully loaded costs.

Please email your provisional quotation to angelaosullivan@inlecomsystem.com by 17:00 CET on April 30st 2024 using the provided quotation spreadsheet to detail these fully loaded costs. Once the attorney selection process has been concluded, we will discuss technical details via conference call to finalise the quote and next steps. The enclosed spreadsheet, which has been designed based on our experience of successful patent filings and overseeing the associated financial commitments for the EC, will guide you in including all pertinent costs.

Importantly, please note that Inlecom require that the practioner charged with drafting and handling of patent applications must be licensed as an attorney in the home jurisdiction of the attorney and that the attorney must be licensed to practice patent law before the relevant patent office at the home jurisdiction of the patent attorney. Our

requirement is to partner with and work with qualified patent attorneys in each and all aspects of our work across all of our EC-funded R&D projects and the associated patents in each of these EC funded projects.

In addition to the details provided, Inlecom are pleased to announce that we will host a detailed briefing and interactive Q&A session on 3rd April 2024, from 10:00 to 12:00 CET, designed to enrich your understanding of Inlecom's mission, the scope of our patenting work, and to discuss the tender specifics in detail. This session aims to provide prospective attorneys with an overview of the type and range of EC-funded R&D projects that we work on, as well as the diverse range of patent-related interests that patent attorneys can anticipate when partnering with us across these projects. This session also represents a valuable opportunity for direct engagement, allowing you to pose questions and seek clarifications in a confidential and supportive setting. To accommodate all participants' privacy needs, we also offer the option to join this session anonymously. Your participation is very welcomed, as it will ensure a well-informed and mutually beneficial tender process. Feel free to contact angelaosullivan@inlecomsystems.com if you would like to attend this session and she will be happy to include you.

We appreciate your attention to our requirements and look forward to your response,

We look forward to hearing from you,

Yours sincerely,

Jenny Rainbird
Mrs Jenny Rainbird

Director of Programs and Operations
Inlecom Commercial Pathways (and on behalf of Inlecom Group Belgium and Inlecom Innovation Athens)