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Request for Quote
2022-2026 Framework Tender for EU Patents

By way of Introduction, Inlecom was first established in the UK in 1996 providing knowledge management, corporate sustainability and business performance optimisation solutions to a number of ICT technology sectors. Since 2008 we have expanded Inlecom's R&D interests, and offices, to Belgium, Ireland and Greece collectively referred herein as "Inlecom". Across our various offices, Inlecom are dedicated to research and innovation across multiple industry verticals, including Transport, Security, Circular Economy, Nature Based Solutions, Green Technologies, Sustainability, 5G, Recycling, Virtual Reality, Digital Twins, Earth Observation, Smart Cities and more. Our principal focus/work is in the areas of ICT, Digital Transformation and Digital Ecosystems Platforms and Technologies.

Inlecom has applied for and won a number of EU Funded Horizon 2020 and Horizon Europe Research projects. Each funded project has a requirement to file patents and for each project Inlecom have contractual obligations to the EC to evidenced filed and granted patents in various regions (e.g. EU, USA, Canada jurisdictions). These projects are listed in the table below, and the actual filing regions for each patent in each project will be discerned during the course of each project with the eventual assignees and in meetings with the respective inventors.

Summary of patent requirements

Project Name	**ICT related patent application area**	**Inlecom Office**	**Office Address**	**VAT number**	**Total # of patents envisaged**	**Countries to file**
PROBONO	ICT systems and methods in the area of energy efficient buildings	Inlecom Greece	Tatoiou 11, Kifissia, Attiki, 14561, 1st Floor, Athens, Greece	EL997069118	4-6	EU (US-CA-tbd)
DT4GS	ICT systems and methods in the area of Digital Twins and green shipping	Inlecom Belgium	Inlecom Group BVBA, City Center, Square de Meeûs 38/40, 1000 Brussels	BE 0663.658.954	3	EU (US-CA-tbd)
5G-Timber	ICT systems and methods in the area of 5G and timber industry	Inlecom Ireland	Inlecom Commercial Pathways CLG, Core B Block 71, The Plaza, Parkwest, Dublin D12 Y4C0, Ireland	IE 3726417MH	3-4	EU (US-CA-tbd)
CISUTAC	ICT systems and methods in the area of Circular textiles economy	Inlecom Ireland	Inlecom Commercial Pathways CLG, Core B Block 71, The Plaza, Parkwest, Dublin D12 Y4C0, Ireland	IE 3726417MH	3	EU (US-CA-tbd)
ETERNAL	ICT systems and methods in the	Inlecom Ireland	Inlecom Commercial	IE 3726417MH	2	EU (US-CA-

	area of green manufacturing processes for pharmaceutical products		Pathways CLG, Core B Block 71, The Plaza, Parkwest, Dublin D12 Y4C0, Ireland			tbd)
DIVINE	ICT systems and methods in the area of Data economy in the field of agriculture	Inlecom Ireland	Inlecom Commercial Pathways CLG, Core B Block 71, The Plaza, Parkwest, Dublin D12 Y4C0, Ireland	IE 3726417MH	2	EU (US-CA-tbd)
URBANE	ICT systems and methods in the area of green urban logistics	Inlecom Greece	Tatoiou 11, Kifissia, Attiki, 14561, 1st Floor, Athens, Greece	EL997069118	2	EU (US-CA-tbd)
RENEW	ICT systems and methods in the area of Inland Waterways/ environmentally sustainable transport infrastructures	Inlecom Greece	Tatoiou 11, Kifissia, Attiki, 14561, 1st Floor, Athens, Greece	EL997069118	3	EU (US-CA-tbd)
SynAIR-G	ICT systems and methods in the area of Multi-sensing and Green interventions for disrupting indoor AirPollutants	Inlecom Belgium	Inlecom Group BVBA, City Center, Square de Meeûs 38/40, 1000 Brussels	BE 0663.658.954	2	EU (US-CA-tbd)
A14CCAM	AI solutions for connected & automated mobility	Inlecom Greece	Tatoiou 11, Kifissia, Attiki, 14561, Athens, Greece	EL997069118	2	EU (US-CA-tbd)

Following internal Inlecom best practices, I am required to quote a minimum of 3 patent firms for the IPR related work across the projects discussed above. We have provided a quotation template/spreadsheet to facilitate your quotation. In this spreadsheet, we have summarized the scope of work that we anticipate across the various projects. If you feel that anything important is missing or unaccounted for in this scope of work then we would appreciate if you could include this in your quotation, as it is important for us to understand and budget for all costs up front and thereafter work within agreed pricing, budget and cost parameters.

Along with the above, we would ask you to make sure that your quotation accounts for the following costs which, paying attention to past EU R&D projects, which may be needed in some projects, as follows :

Additional Requirements:

- Travel if required to a location in Europe if required to meet members of the respective project teams in their respective organisations (i.e. potentially one face to face meeting with patent assignees if needed).
- Assist in teleconference calls as required during the project duration, to provide legal/IP support and to report regularly on status/progress.
- Assisting and consulting with project consortia with a view to discerning/prioritizing the strongest patents to be filed from the respective projects (which typically involves assisting in the selection process)
- Provide legal and IP advice to the inventors/assignees in respect of patents we aim to file as well as drafting

initial claims and claim sets
- Documented search report for each patent filed
- The full preparation of client approved draft patent applications (English language) for filing of the patents at regional patent offices (which may include EU, USA, Canada), as well as any associated translation costs for the respective filing regions.
- Direct and manage the filing of all draft patent applications in the respective filing regions including the full preparation of formal documents and assignments, drawings, claim sets and associated descriptive text and narrative
- Progress and manage, on behalf of the projects/consortia, all filing fees and other out of pocket expenses in preparing and filing the aforesaid patent applications
- Manage and confirm inventors for patents filed in consideration of EU, Canadian and US patent law including filing and recording inventor names, inventor addresses, assignee/company name and addresses, inventor signatures, POAs if required, etc etc
- Respond to all office actions issued by the respective patent offices including handling, managing and responding to first and subsequent prosecutions with a view to ensuring a successfully granted/issued patents
- Tracking/Maintaining a docket of all filed patent applications across the respective filing regions

We understand that in Europe there will be a first office action on the merits in the first year and thereafter. Hence, we wish to seek a flat rate on responding to all actions on the merits as part of the RFP as well as other costs such as prosecution, grant and validation procedure line items and appeals in the EU member states. We also require your quote to account for the USPTO and Canadian equivalents of amendments, appeal briefs, reply briefs, RCE fees, allowance processing and issuance fees. Likewise, we also require your quotation to include any counterpart attorney costs if/should in-country attorney support be needed by your firm. The quotation spreadsheet that we have provided will allow you to capture such fully loaded costs on a line item basis.

Quotations should be sent by email to angelaosullivan@inlecomsystems.com. The deadline to provide the provisional quote will be 16:00 CET on the 29th July 2022, at which point we will need to receive your quotation. Thereafter, Inlecom will make a decision on the outside council firm(s) that we will partner with for the various projects in the table above. I will then be in a position to organise a conference call as a follow up to discuss our requirements at a more technical level in order that the quote can be formalised and approved at Inlecom.

As mentioned above, I have provided a template for you to use to help you provide your quote and which, based on our past experiences, encapsulates the broader line items of work that we see involved and which will vary across projects. On the basis that we intend to file a large number of patents across all of the above projects, and on the basis of our need to meet financial as well as contractual commitments to the European Commission, we have designed the quotation spreadsheet to allow you to include fully loaded costs. Accuracy here is important, as Inlecom will need to work within budget parameters specified within the spreadsheet.

Last, we acknowledge that the EU will shortly see a unitary EU patent effect and, if so, we anticipate a reasonable percentage of the patents filed through EPO and subsequently UP. On this basis I am advising that it would be prudent to accurately estimate the fully loaded costs row 21 in the quotation spreadsheet, as we will very likely look at the quotes on Row 21 favourably in assessing the preferred choice of attorney(s) to partner with in this framework 2022-2026 tender.

I look forward to hearing from you.
Yours sincerely,

Yash Chadha
Director of EU Projects and Business Development Inlecom Group